



Eastern Community Engagement Forum Partnership Board

Venue: Millennium Room - Regen Centre

Date: Wednesday, 18 July 2018

Time: 7.00 pm

To: District and County Councillors
Councillors K Arthur (Vice Chair), J Cattanach, J Deans, S Duckett, E Casling, M Jordan, A Lee, B Marshall, R Musgrave and I Reynolds.

Co-opted members
Bob Proctor (Chair), Howard Adamson, John Cook, Mike Cowling, Brian Keen, Gillian Little, Lesley Senior and Kate Urwin.

- 1. APOLOGIES FOR ABSENCE**
- 2. DISCLOSURES OF INTEREST**

A copy of the Register of Interest for each Selby District Councillor is available for inspection at www.selby.gov.uk.

Board members should declare to the meeting any disclosable pecuniary interest in any item of business on this agenda which is not (in the case of Selby District Councillors) already entered in their Register of Interests.

Board members should leave the meeting and take no part in the consideration, discussion or vote on any matter in which they have a disclosable pecuniary interest.

Board members should also declare any other interests. Having made the declaration, provided the other interest is not a disclosable pecuniary interest, the member may stay in the meeting, speak and vote on that item of business.

If in doubt, Board members are advised to seek advice from the Monitoring Officer.

3. MINUTES (Pages 1 - 10)

To confirm as a correct record the minutes of the Eastern CEF Partnership Board held on 28 March 2018.

4. APPOINTMENT OF VICE-CHAIR

To appoint a Vice-Chair for the 2018/19 municipal year.

5. APPOINTMENT OF FUNDING SUB-COMMITTEE

To determine whether to appoint a Funding Sub-Committee for the municipal year 2018/19, and to appoint members to a Funding Sub-Committee.

6. MEETING START TIMES

To agree the start time for Partnership Board meetings, Funding Sub-Committee meetings and Forums for the municipal year 2018/19.

The proposed meeting start times are:

Funding Sub-Committee – 6.30 pm

Partnership Board – 7.00 pm

Forum – 6.30 pm

7. CHAIR'S REPORT

To consider any reports and updates from the Chair (oral report).

8. BUDGET UPDATE (Pages 11 - 12)

To consider the Eastern CEF budget.

9. FUNDING APPLICATIONS (Pages 13 - 16)

To consider the following funding applications received, with reference to the funding framework:

9.1 PAROCHIAL CHURCH COUNCIL OF ST HELEN'S CHURCH, ESCRICK, 'ESCRICK HERITAGE HUB', £982 (Pages 17 - 24)

9.2 CLIFFE VILLAGE INSTITUTE, "ROOF REPAIRS" £1000 (Pages 25 - 30)

10. FEEDBACK FROM THE RECENT COMMUNITY ENGAGEMENT FORUM

To receive feedback from the Forum meeting held on 20 June 2018 (oral update).

11. COMMUNITY DEVELOPMENT PLAN (Pages 31 - 40)

To consider progress and developments relating to the Eastern CEF Community Development Plan.

12. EASTERN CEF ANNUAL REPORT 2017-18 (Pages 41 - 48)

To note the Eastern CEF Annual Report 2017–18.

13. MARKETING AND PUBLICITY (Pages 49 - 52)

To discuss ideas to promote the Eastern CEF, including CEF plaques. Design options and costings for the plaques are attached.

14. COMMUNICATIONS

To discuss any points of interest relating to the Eastern CEF that should be forwarded to Selby District Council’s Communications Team to undertake publicity work.

15. IMPACT REPORTS

To consider the following completed impact reports:

15.1 SELBY DISTRICT VISION (Pages 53 - 58)

15.2 YORKSHIRE ENERGY DOCTOR CIC (Pages 59 - 64)

15.3 ESCRICK & DEIGHTON CLUB (Pages 65 - 68)

15.4 HEMINGBROUGH BOWLS CLUB (Pages 69 - 72)

16. NEXT MEETINGS

To confirm the date and location of the next Eastern CEF meetings:

Dates of next meetings	
Wednesday 19 September 2018 Time TBC	Forum Location TBC
Wednesday 17 October 2018 Time TBC	Partnership Board Regen Centre, Riccall

G. Marshall

Gillian Marshall
Solicitor to the Council

For enquires relating to this agenda, please contact Dawn Drury on 01757 292065 or ddrury@selby.gov.uk.



Minutes

Eastern Community Engagement Forum Partnership Board

Venue: The Regen Centre, Landing Lane, Riccall, YO19 6PW

Date: Wednesday 28 March 2018

Time: 7pm

Present: District and County Councillors
Councillors K Arthur, J Deans, A Lee and I Reynolds

Co-opted Members
Bob Procter (Chair), Mike Cowling, Brian Keen, Lesley Senior and Kate Urwin.

Officers present: Ryan King, Senior Planning Policy Officer (Selby District Council); Chris Hailey-Norris, Association of Voluntary Service (AVS) Development Officer; and Alice Courtney, Democratic Services Officer (Selby District Council).

Others present: Vanessa Langford, Magnetic Arts (funding applicant); and Ross Powell, PlayStillingfleet (funding applicant).

Public: 0

The Chair opened the meeting and proposed to amend the order of the agenda to allow the funding application from Playstillingfleet (agenda item 13.3) to be heard immediately following the Chair's Report (agenda item 6), and that the application would not be considered until later in the meeting when the other funding applications were considered. The Chair proposed that the rest of the agenda be taken as printed. This was agreed by the Partnership Board.

33. APOLOGIES FOR ABSENCE

The Democratic Services Officer informed the Partnership Board that apologies had been received from Councillors Stephanie Duckett and Richard Musgrave, and co-opted members Howard Adamson and Gillian Little.

34. DISCLOSURES OF INTEREST

Co-opted member Lesley Senior declared a pecuniary interest in agenda item 13.1, a funding application submitted by BeeAble CIC, as she was the Director of the organisation. She stated that she would present her application for funding in the capacity of the funding applicant, and would then leave the room during consideration of the item.

35. MINUTES

The Partnership Board considered the minutes of the meeting held on 15 November 2017.

RESOLVED:

To approve the minutes of the Eastern CEF Partnership Board meeting held on 15 November 2017.

36. CONFIRMATION OF CHAIR

It was confirmed that co-opted member Bob Procter had been appointed as Chair of the Eastern CEF for the remainder of the 2017/18 municipal year.

RESOLVED:

To confirm Bob Procter as Chair of the Eastern CEF for the remainder of the 2017/18 municipal year.

37. APPOINTMENT OF VICE-CHAIR

It was proposed, and seconded, that Councillor Karl Arthur be appointed as Vice-Chair of the Eastern CEF for the remainder of the 2017/18 municipal year.

RESOLVED:

To appoint Councillor Karl Arthur as Vice-Chair of the Eastern CEF for the remainder of the 2017/18 municipal year.

38. CHAIR'S REPORT

The Chair welcomed members of the Partnership Board to the meeting, and noted that he was delighted to have been appointed as Chair of the Eastern CEF. He stated that he wanted to see the Eastern CEF become much more proactive through being more involved in community projects that the Eastern CEF supported.

Board members were encouraged to read every funding application prior to Partnership Board meetings, to ensure that appropriate questions were asked of funding applicants and applications for funding were considered fully.

The Chair highlighted the need to engage relevant speakers for Forums that would benefit community groups in practical ways, and that it may be useful for

the Eastern CEF to work with other organisations to avoid duplication in relation to community engagement.

The Chair welcomed suggestions from Board members in relation to improving the effectiveness of the Eastern CEF, strengthening the local community and making community engagement truly engaging.

39. FUNDING APPLICATIONS

39.1 PlayStillingfleet

The application was for £1,557 for the provision of a village defibrillator and associated training in Stillingfleet. The applicant was in attendance to present a summary of his application and answer questions from the Partnership Board.

The applicant highlighted that PlayStillingfleet was a small voluntary organisation that had taken on the village defibrillator project after the need for a defibrillator was identified by Stillingfleet Parish Council. It was stated that the organisation had already secured £1,307 for the project from the Village Bonfire Fund.

The Partnership Board asked a number of questions related to:

- Whether the applicant had obtained quotes for the defibrillator from a number of different providers to find the cheapest option;
- Whether the Village Institute would pay for the electricity supply to the storage area of the defibrillator;
- An exact breakdown of the costs.

The applicant responded to questions, and stated that he had chosen the provider as he had used that provider before and it included defibrillator training, which would be offered to members of the community.

The Partnership Board thanked the applicant for attending, and highlighted that consideration of the application would take place later in the meeting.

At this point in the meeting, Ross Powell left the room and did not return.

40. ADDITIONAL POOL OF SITES CONSULTATION

The Senior Planning Policy Officer updated the Partnership Board on progress in relation to the Site Allocations Plan.

The Partnership Board was informed that Selby District Council had adopted a Core Strategy up to 2027, and would also adopt a Site Allocations Plan and a Development Management Plan. The Senior Planning Policy Officer highlighted that at this stage, Selby District Council was only concerned with the Site Allocations Plan.

The Senior Planning Policy Officer explained that the Pool of Sites Consultation which took place in Autumn 2017 involved an initial assessment of all sites that were submitted to the consultation, and all comments were published in relation

to those sites. The Partnership Board was informed that the current consultation was in relation to 48 new sites and 5 amended sites which had been submitted. It was highlighted that the consultation would run from 8 March to 19 April 2018.

The Partnership Board received details of the consultation sites that were within the Eastern CEF Area, and 9 residential sites, 4 employment sites and 1 leisure site were identified.

In response to questions, the Senior Planning Policy Officer highlighted that the Eastern CEF Area was unlikely to undergo any further residential development currently, as the area had already met its development allocation.

The Senior Planning Policy Officer encouraged Board members to look at the consultation documents which were available online and at deposit points across the Selby District. The Partnership Board thanked the Senior Planning Policy Officer for his attendance, and requested that a copy of the presentation slides be circulated to Board members.

RESOLVED:

- i. To note the update in relation to the Additional Pool of Sites Consultation.**
- ii. To ask the Senior Planning Policy Officer to circulate the presentation slides to Board members.**

41. FEEDBACK FROM THE RECENT COMMUNITY ENGAGEMENT FORUM

The AVS Development Officer informed the Partnership Board that the recent Forum had taken place at the Riccall Village Institute and was very well attended. It was highlighted that the Forum was based around a community consultation on how to use the small room at the Village Institute. The Partnership Board was pleased to note that the session had been very interactive and engaging.

Co-opted member Brian Keen highlighted that the Village Institute had since decided on a use for the small room that was being consulted on, and informed the Partnership Board that the community library was now situated there. The Board noted that this better served the community as the library was now in a more central location within Riccall.

42. COMMUNITY DEVELOPMENT PLAN

The Partnership Board considered progress and developments related to the Community Development Plan (CDP).

The AVS Development Officer informed the Partnership Board that there had been progress across the Eastern CEF Area in relation to projects funded by the Eastern CEF.

The Partnership Board also noted that the new CEF logos had been rolled out across all five CEFs.

The AVS Development Officer informed the Board about a recent Community Transport Consultation and a new Community Activist initiative which he had been involved in, and highlighted that he would provide relevant information to the Partnership Board in due course. The AVS Development Officer also encouraged the Board to inform him if it knew of any individuals who would be interested in taking part in the Community Activist initiative.

The Partnership Board was also informed that North Yorkshire County Council was organising a meeting related to social prescribing which the AVS Development Officer was attending in May. It was stated that the AVS Development Officer would feed back any relevant information to the Partnership Board.

The AVS Development Officer stated that all of the projects within the CDP were running to schedule, and that there were a healthy number of impact reports coming to the Board meetings. It was stated that information from the impact reports would be included in the Eastern CEF Annual Report.

RESOLVED:

- i. **To note the Community Development Plan update.**
- ii. **To ask Board members to inform the AVS Development Officer of any individuals who would be interested in taking part in the Community Activist initiative.**

43. MARKETING AND PUBLICITY

The Partnership Board agreed that the Eastern CEF needed to improve publicity in order to facilitate more community engagement.

In response to questions, the AVS Development Officer highlighted that the Board could now consider distributing plaques to community groups that the Eastern CEF had funded, as the roll out of the new CEF logo was complete. The Partnership Board agreed to provide plaques to organisations that had been funded within the last two years.

The AVS Development Officer explained the marketing and publicity methods of other CEFs within Selby District, and noted that they had experienced an increase in public attendance as a result of their targeted marketing and publicity approach. The Chair highlighted that he intended to visit the other CEFs to see how they functioned, as this would enable CEFs to share best practice.

The Chair suggested that future Forums should be targeted at community groups and should have an emphasis on the funding opportunities available and relevant speakers who could assist those groups by providing advice and guidance. The Chair also noted that it was important to continue marketing Forums as a place where local residents could come with their issues and concerns, but that this would not be the only purpose of public Forums.

Board members questioned the possibility of setting up an Eastern CEF Facebook page to promote the CEF, and noted that the Eastern CEF used to have a Twitter account but the Board was unsure if this was still used. The Partnership Board emphasised the importance of social media as a method of communications and publicity.

The Chair stated that he would take the marketing and publicity issues raised to the next CEF Chair's meeting for discussion.

Councillor Karl Arthur also encouraged Board members to share information related to the Eastern CEF on their own personal social media accounts, as this would help to advertise the Eastern CEF.

The AVS Development Officer further explained that CEF communications were now a regular feature at CEF Chair's meetings and at all CEF Partnership Board meetings, and that Selby District Council's Communications Team was looking at raising the profile of CEF communications.

In relation to the next Forum, the AVS Development Officer explained that preparations needed to begin in terms designing and distributing a publicity flyer to ensure that the event was adequately promoted.

RESOLVED:

- i. **To consider which organisations to distribute Eastern CEF funding plaques to.**
- ii. **To consider targeting future Forums towards supporting community groups.**
- iii. **To ask the Chair to raise the marketing and publicity issues that were discussed at the next CEF Chair's meeting.**
- iv. **To ask the AVS Development Officer to begin preparations for the next Forum.**

44. COMMUNICATIONS

There were no Eastern CEF communications. The Chair noted that he would raise the items discussed earlier in the meeting at the next CEF Chair's meeting in April 2018 and feed back to the Board.

RESOLVED:

To ask the Chair to raise the items discussed earlier in the meeting at the next CEF Chair's meeting and feed back to the Board.

45. BUDGET UPDATE

The Partnership Board considered the Eastern CEF budget, which confirmed a remaining balance of £6,073.73 for the remainder of the 2017/18 municipal year.

The Partnership Board was pleased to note that £871.60 of unused grant monies had been returned to the Eastern CEF by the Monday Club.

RESOLVED:

To note the budget update.

46. FUNDING APPLICATIONS

The Partnership Board considered the following funding applications:

46.1 Magnetic Arts

The application was for £1,000 to fund six art taster sessions in three villages within the Eastern CEF Area. The funding applicant was in attendance and presented a summary of the application. It was stated that Magnetic Arts was a not for profit organisation that helped to address social isolation and loneliness, and the Partnership Board was also informed that Magnetic Arts solely used accessible venues to ensure that art sessions were accessible to all.

The applicant stated that she had spoken with the AVS Development Officer, who had suggested she run a number of taster sessions within the Eastern CEF Area to gauge interest in the art sessions.

The applicant explained that, if granted funding, she was keen to have input and support from the Partnership Board and the AVS Development Officer in relation to the project. The Partnership Board gave a number of suggestions in relation to venue hire, consulting residents on where to host the sessions, and ideas for marketing and publicity.

The Board was supportive of the project and confirmed that it met the aims and objectives of the Community Development Plan. It was also confirmed that the application was in accordance with the Allocation of Funding Framework. The Partnership Board agreed to fund £1,000 for the project.

46.2 Bee-Able CIC

The application was for £3,275 for the provision of school holiday activities for children in the Eastern CEF Area. Co-opted member Lesley Senior was present and acted in the capacity of funding applicant.

The applicant highlighted that BeeAble CIC was established in 2013, and aimed to support children and adults with additional needs. It was stated that a similar school holiday programme for children had run in the Southern CEF Area and been very successful; the applicant intended to run a similar project in the Eastern CEF Area.

In response to questions, the applicant highlighted that she had a tried and tested publicity plan, which worked to encourage attendance at the activity days. The Partnership Board was informed that the activity days within the Southern CEF had been fully booked, and that similar success was expected in the Eastern CEF Area.

Lesley Senior left the room during consideration of the application for funding, as she had declared a pecuniary interest in the item.

The Board was supportive of the project and confirmed that it met the aims and objectives of the Community Development Plan. It was also confirmed that the application was in accordance with the Allocation of Funding Framework. The Partnership Board agreed to fund £3,275 for the project.

At this point in the meeting, co-opted member Lesley Senior re-entered the room.

The Partnership Board considered the funding application from PlayStillingfleet, which was heard earlier in the meeting. The Board was supportive of the project and confirmed that it met the aims and objectives of the Community Development Plan. However, the Board confirmed that the £200 associated with the electricity supply was not in accordance with the Allocation of Funding Framework, as it constituted a revenue cost. Therefore, the Partnership Board agreed to fund £1,357 for the project, which amounted to the original application minus the £200 for the electricity supply.

RESOLVED:

- i. To approve £1,000 of funding for Magnetic Arts.**
- ii. To approve £3,275 of funding for BeeAble CIC.**
- iii. To approve £1,357 of funding for PlayStillingfleet, as the Board agreed not to fund the £200 outlined in the original application for electricity supply.**

47. IMPACT REPORTS

The Partnership Board considered the following impact reports that had been submitted and were included in the agenda:

- Riccall and District Resilience Plan
- North Duffield and Skipwith Playing Fields Association
- Cawood Castle Garth Group
- Parish of Hemingbrough Historical / Heritage Society
- North Duffield Village Players (historic impact report)
- Riccall Village Institute
- The Monday Club
- Hagge Woods Trust
- Yorkshire Energy Doctor CIC

The Partnership Board noted that the impact reports were very detailed, and was pleased to note that £871.60 of grant money had been returned to the Eastern CEF.

The AVS Development Officer also explained that the kitchen upgrade project at Escrick and Deighton Club was now underway.

RESOLVED:

To note the impact reports

48. NEXT MEETINGS AND MEETING DATES 2018/19

The Partnership Board agreed to cancel the Forum scheduled for Wednesday 25 April 2018, and confirmed the next Forum as Wednesday 20 June 2018, 6.30pm at Hemingbrough Methodist Church. It was noted that the Forum would be centred on promotion and publicity for community groups, and that the Chair would arrange for a speaker to attend at no cost to the Eastern CEF.

The Board confirmed the next Partnership Board meeting as Wednesday 18 July 2018, 7pm at the Regen Centre, Riccall, and noted the meeting dates for 2018/19.

RESOLVED:

- i. To cancel the Forum scheduled for Wednesday 25 April 2018.**
- ii. To confirm the next Forum as Wednesday 20 June 2018, 6.30pm at Hemingbrough Methodist Church.**
- iii. To ask the Democratic Services Officer to book Hemingbrough Methodist Church for the next Forum in June 2018.**
- iv. To confirm the next Partnership Board meeting as Wednesday 18 July 2018, 7pm at the Regen Centre, Riccall.**
- v. To note the dates of the Eastern CEF meetings for 2018/19.**

The Chair closed the meeting at 8.31 pm.

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Agenda Item 8

Eastern Community Engagement Forum Financial Report. 1 April 2018 to 31 March 2019

Balance carried forward from 2017/18	£7,219.00
Grant from SDC for 2018/19	£20,000.00

This is the total budget available at the start of the financial year.

Total budget for 2018/19 £27,219.00

Ref.	Date Agreed	Date Paid	Paid to	Details	Amount (£)	
					Actual	Committed
26-Oct-16	17-May-18	Yorkshire Energy Doctor	Energy Doctor Roadshow (Total paid: £4,999.99)		£1,146.00	
N/A	05-Apr-18	Regen Centre	Hire of Room for PB and refreshments 28.03.18		£62.50	
28-Mar-18	19-Apr-18	Magnetic Arts	Spring into Art		£1,000.00	
28-Mar-18		BeeAble CIC	School Holiday Activities		£3,275.00	
N/A	17-May-18	CreateTVT	Print and Distribution of 20.06.18 Forum flyer to Riccall		£239.00	
	24-May-18	Reach Studios	CEF Flyers		£50.00	
28-Mar-18	14-Jun-18	PlayStillingfleet	Village Defibrillator		£1,357.00	
N/A	28-Jun-18	Regen Centre	Hire of Hall and Tea/Coffee for 30 for Forum 20.06.18		£62.50	

Total Actual Spend to date	£7,192.00
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Remaining Commitments not paid	£0.00
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This figure is the remaining budget available to spend (the total budget minus actual spend and commitments yet to pay).

Total budget remaining £20,027.00

This figure is the total budget available minus actual spend.

Total balance remaining £20,027.00

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Agenda Item 9



Allocation of Funding Framework

All funding applications will be considered by the CEF Partnership Board and their recommendation will then be authorised by Selby District Council to ensure the following:

- There has been a logical and justifiable allocation of funds.
- The application meets all necessary criteria including personal identifying checks for the purposes of detecting fraud.
- The decision is compliant with the Council's Constitution and legal framework.

If a CEF Partnership Board has set up a Funding Sub Committee, the Sub Committee may make an initial recommendation to the Partnership Board who must then make a final recommendation which will be authorised by Selby District Council.

How often can organisations apply?

If an organisation has been granted funding they cannot apply again for the same application or project for another 2 years. They may apply for funding for another application or project but they must be able to demonstrate that it is a completely separate application or project to the one they were originally funded for.

If an organisation is unsuccessful in their application for funding they are welcome to re-submit an application at any subsequent CEF meeting however they will need to consider how to address the reasons for refusal before resubmission.

Is match funding required?

Match funding is not required for applications, however as the maximum small grant allocation is £1,000 you may need to seek funding from elsewhere if your application will cost more than that amount. If an application is approved on the basis that part of the funding will be provided from elsewhere then it will need to be demonstrated when this funding will be received before the CEF funding can be allocated

When making the recommendation members of the Partnership Board will evaluate the merits of each application by the information and detail provided in accordance with the criteria listed below:

Consideration of Applications

Applications cannot be considered until an application form is completed and submitted to the Partnership Board. This will allow the full details of an application to be discussed and properly considered. No funding is to be agreed to grants or projects where an application form or project brief has not been provided. This is to ensure the Council fulfils its requirement to comply with its Access to Information rules.

Small Grant (typically £300 to £1,000)

A grant is funding used to purchase an item or fund a one-off event /activity.

For applicants to be awarded funding, the following must be demonstrated:

- How the application meets at least 2 of the objectives in the CDP for the CEF area.
- How the project benefits the CEF area including residents of the area.
- That funding would have extensive and detailed benefits for one or more defined groups (not an individual) in the CEF area.

The following organisations are not eligible to apply for small grant funding:

- A Parish Council that raises its own precept (Parish Councils may be partners in CEF projects).
- A school – (parent–teacher associations (PTAs) are eligible to apply)
- A commercial organisation generating a profit
- Another statutory or public service – (funding will not be granted to another statutory or public service to assist it to carry out its statutory duties. i.e. where the funding is intended to replace statutory funding. However, the CEF may fund a grant/project if the statutory or public service was providing a service outside of its statutory remit)

Applications cannot be used to support expenditure on VAT reclaimable by the applicant from HM Revenue and Customs.

Project Funding (usually over £1,000 for a specific piece of work)

A project is a piece of planned work or an activity that is completed over a period of time and intended to achieve a particular purpose.

To be awarded funding the following must be demonstrated in your project brief:

- How the application meets at least 2 of the objectives in the CDP for the CEF area.
- That funding would have extensive and detailed benefits for one or more defined groups (not an individual) in the CEF area.
- That clear evidence for a high level of need and extensive community consultation is provided.

All organisations are eligible to apply for Project Funding however any applications cannot be used to support expenditure on VAT reclaimable by the applicant from HM Revenue and Customs.

Note – projects exceeding £5,000 will be subject to Selby District Council procurement rules.

Funding cannot be provided for continuous work and it should not be expected that a CEF can continuously fund a project or scheme. Applicants should look ensure their project or scheme is self-sufficient once they have received funding from the CEF.

Procedure for Urgent Applications

This procedure will only be used if the application is deemed to be urgent and consideration of the application cannot wait until the next Partnership Board meeting. In order for an application to fall into this category, valid reasons for urgency must be demonstrated before the application can be considered.

The application must still fulfil the criteria listed above and state why the application cannot wait until the next Partnership Board meeting.

The Chair must agree to the reasons for urgency.

- First Action would be to consider whether an additional meeting can be arranged with the application and agenda being published on the Council's website.
- If it is not possible to call an additional meeting, the relevant Director should co-ordinate consultation with Partnership Board members to reach a decision through email. The application can only be agreed if there are **no objections** from any Partnership Board members. If the application is agreed, the decision would be published on the Council's website in the usual way. The funding decision would be listed (to note) on the next agenda of the Partnership Board.
- If there is any objection from a Partnership Board member, then the application **cannot be agreed** and it must be considered at a Partnership Board meeting.

Funding Events

If a funding event is held, the following rules must be abided by with regard to applications:

- Each funding proposal agreed must with the proviso that an application form must be fully completed before any funding is allocated.
- There must be a written record of all the decisions taken at the event which must include the following information:
 - Name of applicant.
 - Details of proposal.
 - Amount of funding allocated.
 - Reason for decision (applications agreed must still abide by the criteria for grant and project funding).

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Agenda Item 9.1

COMMUNITY ENGAGEMENT FORUM

APPLICATION FORM

Application process

This form should be used to apply for funding from any of the five Community Engagement Forums.

Before completing this form, please ensure you check the project funding criteria and application guidance form. You can also get support with completing the application by e-mailing cefadmin@selby.gov.uk. Whether you are applying for a small grant or project funding you will need to complete section 1 and 3 of this application form and then either a grant information form or a project brief in section 2.

This is an application only and will be subject to an assessment process – we cannot guarantee support. The Community Engagement Forum Partnership Board will consider every application received. Please see the decision making flowchart to understand the process your application will go through.

After completing and saving, please send the form by email to cefadmin@selby.gov.uk. We would prefer not to receive applications by post, please.

We will let you know if you have been successful by email unless requested in writing.

Which Community Engagement Forum is this application to?

Please indicate which Community Engagement Forum this application is being submitted to (when applying to more than one CEF you will need to complete a separate application form for each CEF).

Central CEF	
Eastern CEF	x
Southern CEF	
Tadcaster & Villages CEF	
Western CEF	

COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Section one: About your organisation

 x

Please tick this box to confirm that you have discussed your application for funding with the relevant Development Officer (this is a requirement of all CEF funding applications). Contact details for both Development Officers can be viewed on the Selby District Council website.

Q1.1 Organisation name

Parochial Church Council of St Helen's Church, Escrick

Q1.2 Organisation address

What is your organisation's registered address, including postcode?	
St Helen's Church, Main Street, Escrick, York, North Yorkshire, YO19 6EY	
Telephone number one	Email address (if applicable)
01904 720703	escrickchurch@gmail.com
Telephone number two	Web address (if applicable)
07774 461026	www.ruralsouthyorkchurches.org

Q1.3 Main contact details

Give us the details of the person in your organisation that is the main contact.

Title	Forenames (in full)	Surname
Mrs	Caroline Ann	Wandless
Position or job title		
Churchwarden and Project Lead		

Q1.4 Organisation type

What sector does your organisation fit into?

Social enterprise	
Charity	
Voluntary or community group	x

COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Other	x	Community Building. There has been a church in Escrick since at least the 13 th century. This is the third church building and the second on this site. The present building was consecrated in 1857. The church serves all the local community, providing a regular pattern of services, special services, baptisms, marriages and funerals. It is also a venue for a variety of social events such as concerts, educational talks, and exhibitions.
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When was your organisation set up?

Day		Month		Year	
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Q1.5 Reference or registration numbers

Charity number	
Company number	
Other (please specify)	Not a registered charity but part of the Church of England and accepted by HMRC as a charity for Gift Aid purposes. HMRC registration No X29988.

If you are an unincorporated association and not registered with the Charity Commission, please tick this box and send us a copy of your governing documents (for example, constitution or set of rules) with your application.

Q1.6 Is your organisation VAT registered?

Yes		No	x
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Please note that applications cannot be used to support expenditure on VAT reclaimable by the applicant from HM Revenue and Customs.

Q1.7 Please list all other bodies that you have, or plan to apply to for funding

Name of Body / Organisation	Funding Awarded/Requested*
None at present specifically for the folding tables. We have recently received a Heritage Lottery Grant to carry out major reordering work to the building to make it more user-friendly, comfortable and sustainable for the benefit of future generations and to create a Heritage Hub for the organisation and implementation of the activities envisaged in the project's activities plan. We have also received some private donations for specific items such as a new safe.	£982.64 Indicative

COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Section Two: Grant information or Project Brief (separate document)

Please see the Allocation of Funding Framework and application guidance form to check whether you will need to complete a Grant information form or a Project Brief.

Q2.1 What is the title of your application?

Escrick Heritage Hub

Q2.2 Please list the details of your application (500 words limit)

We would like to provide twelve (11) folding tables to be used for a number of activities to be held in the Hub and when not in use the tables can be folded and stored in a unit designed for the purpose.

The Hub will be a multifunctional area located in the refurbished north aisle of the church. It will be used as a general reception area, and also for children's activities, meetings for local organisations and interest groups, training sessions for our volunteers amongst others. Most importantly, it will be used for the Memory Café which we plan to hold on a regular basis when people suffering from dementia and patients from local care homes will be able to spend time at the café, with their carers. They will have an opportunity to spend time in a relaxed and friendly environment and take part in activities designed to stimulate memory, attended by trained volunteers.

Consideration has been given to several types of folding tables and the ones selected offer optimum size and strength, easy handling at the most competitive price. They have also been approved by the Diocesan Advisory Council (DAC).

The folding tables required are:

3 measuring 1830 mm x 685 mm x 698 mm high
8 measuring 915 mm x 685 mm x 698 mm high

The preferred tables are supplied by GOPAK, Economy model folding table in GP81 Durham Oak finish, which are sturdy and offer sufficient stability while being easy to erect and fold.

COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Q2.3 Is there a specific date your applications needed to be funded by?

January 2019

Q2.4 Which two objectives in the specific Community Development Plan will your application meet? (250 word limit for each objective)

Which objective?	How will you achieve this?
<p>Objective 1: Support our village to provide a vibrant range of activities:</p>	<p>The provision of these folding tables in our Heritage Hub will facilitate the implementation of a wide range of social, educational and heritage activities for the benefit of both the local community and those from surrounding villages.</p> <p>The different activities included in the project are designed to cater for all age groups and interests, from the very youngest members of our community through to the elderly, with special attention to those experiencing physical difficulties or seeking friendship.</p> <p>We hope to create a Hub which will be widely used, offering a place of easy access and a comfortable, welcoming environment, enabling us to reach out to all members of the community to take part in the various activities.</p>
<p>Objective 2: Encourage involvement and volunteering in our community:</p>	<p>The Hub will be entirely run by volunteers, providing an opportunity for those interested to get involved in something different to their daily routine tasks.</p> <p>In a busy world time available for voluntary work is often limited, nevertheless, we have received enthusiastic responses to our requests for volunteers. Specific training will be provided for the roles to be undertaken, providing both social and educational benefits for the local community.</p>

COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Q2.5 Please outline how the application will benefit the specific CEF area and why there is a need for your proposal? (500 word limit)

St Helen's Church PCC has recently been awarded a Heritage Lottery Fund grant to reorder the church and create the Escrick Heritage Project to reveal the long and fascinating interwoven history of the village, estate and church. The Project is designed to attract not only the local community but also interested parties from further afield. We have recently appointed a Heritage Engagement Officer who will develop a range of activities for people of all age groups and diverse interests. The hub of the Escrick Heritage Project will be in St Helen's Church located in the heart of the village.

Although we do have some folding tables, these are heavy trestle tables with iron mechanisms which are very heavy, difficult to handle, unwieldy and the wrong size for current requirements. They have also recently needed treatment for woodworm. We would like to provide a set of folding tables for the area designated for the Hub where many of the activities envisaged will take place, providing comfortable and practical tables which can be easily folded and stored. It is important that we have some light, easy to manage folding tables as some of our volunteers are unable to handle heavy items.

Volunteers will be central to the Project. A wide range of roles are available for people to engage with the project on many different levels. The Project will provide opportunities to learn new skills, meet new people, help with the research, interpretation and delivery of activities and enable the community to learn about the village's history and heritage, establishing strong foundations for the future.

Amongst the activities requiring the use of folding tables are:

- School visits
- Temporary and permanent exhibitions
- Guided tours around the church to learn about the long historical links between the village, estate and church and to view the significant monuments and artefacts that help to tell the story
- The start and finishing point for discovery trails
- Memory café
- Educational talks

The reordering work to the building will make St Helen's an attractive venue with suitable facilities to be used by local organisations for meetings and events. Several local organisations such as Mothers' Union, Mother and Toddler Group and more informal interest groups, will make good use of the Hub.

From the above it can be appreciated that we consider the provision of folding tables for the Hub would be a great benefit for the community, offering visitors and volunteers who come to St Helen's a comfortable and practical facility to realise their activities and encourage them to continue to participate in Escrick Heritage Hub activities.

COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Q2.6 How much funding are you requesting?

Please provide a breakdown of the different cost elements associated with your application:

Cost Element	Cost (£)
3 GOPAK Economy folding tables 1830 mm x 685 mm x 698 mm high, GP81 Durham Oak finish @ £ 116.24 each	348.72
8 GOPAK Economy folding tables 915 mm x 685 mm x 698 mm high, GP81 Durham Oak finish £79.24 each	633.92
Price includes VAT and delivery	
Total Cost	982.64

Q2.7 Is the total cost of the application more than the amount you are requesting?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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If yes, where will you get the other funding from and has this been secured?

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Agenda Item 9.2

Application process

This form should be used to apply for funding from any of the five Community Engagement Forums.

Before completing this form, please ensure you check the project funding criteria and application guidance form. You can also get support with completing the application by e-mailing cefadmin@selby.gov.uk. Whether you are applying for a small grant or project funding you will need to complete section 1 and 3 of this application form and then either a grant information form or a project brief in section 2.

This is an application only and will be subject to an assessment process – we cannot guarantee support. The Community Engagement Forum Partnership Board will consider every application received. Please see the decision making flowchart to understand the process your application will go through.

After completing and saving, please send the form by email to cefadmin@selby.gov.uk. We would prefer not to receive applications by post, please.

We will let you know if you have been successful by email unless requested in writing.

Which Community Engagement Forum is this application to?

Please indicate which Community Engagement Forum this application is being submitted to (when applying to more than one CEF you will need to complete a separate application form for each CEF).

Central CEF	
Eastern CEF	X
Southern CEF	
Tadcaster & Villages CEF	
Western CEF	

Section one: About your organisation

Please tick this box to confirm that you have discussed your application for funding with the relevant Development Officer (this is a requirement of all CEF funding applications). Contact details for both Development Officers can be viewed on the Selby District Council website.

Q1.1 Organisation name

Cliffe Village Institute (War Memorial)

Q1.2 Organisation address

What is your organisation's registered address, including postcode?	
Main Street, Cliffe, Selby, North Yorks YO8 6NL	
Telephone number one	Email address (if applicable)
01757 630662	jim.clark63@btinternet.com
Telephone number two	Web address (if applicable)
07745179223	

Q1.3 Main contact details

Give us the details of the person in your organisation that is the main contact.

Title	Forenames (in full)	Surname
Mr	James William	Clark
Position or job title		
Treasurer		

Q1.4 Organisation type

What sector does your organisation fit into?

Social enterprise	
Charity	X
Voluntary or community group	

Other		Please describe	
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When was your organisation set up? Date Trust established

Day	26th	Month	April	Year	1923
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Q2.2 Please list the details of your application (500 words limit)

Cliffe Village Institute, located on the A63 which runs through the village of Cliffe, was built in 1924 as a memorial to those in the Parish who fought and lost their lives in the First World War. The building was destroyed by fire and subsequently replaced on the same site in 1928 by the current building. After the Second World War its status was extended and it now stands as a war memorial for both World Wars. It gained Registered Charity status and now serves as a village hall for use by individuals and local organisations such as Mothers & Toddlers, Brownies, Line Dancing, Aerobics and Women's Institute. The building also serves as a polling station for local and general elections.

The brick building consists of a large hall and small hall, separated by a wooden partition, and enjoys the benefits of toilets, kitchen facilities and storeroom. The kitchen and storeroom extension was built in 1985 and over the ensuing years running repairs have been carried out to the flat roof. After the latest repairs carried out in August 2017, the Management Committee has decided to fully renovate the lower level of the flat roof and appropriate quotes have been received from three contractors.

The work to be undertaken involves the removal of the old felt and boards, a full re-board and application of a roofing resin. There will be a 20 year product guarantee along with a 10 year workmanship guarantee. The total cost of the work, inclusive of VAT, is £4,680.

Q2.3 Is there a specific date your applications needed to be funded by?

Within the current financial year ending 31st August 2018

Q2.4 Which two objectives in the specific Community Development Plan will your application meet? (250 word limit for each objective)

Which objective?	How will you achieve this?
Objective 1: Support our villages to provide a vibrant range of activities	<p>The purpose of the building is to promote activity in Cliffe and the surrounding villages by providing a facility for community use. Current activities include Mothers and Toddlers, Brownies, Women's Institute, Line Dancing, Aerobics, Meetings and Private Hire for parties, receptions and fund-raising events.</p> <p>The building also serves as a polling station for local and general elections.</p> <p>The facility is non-profit making with all income being reinvested in the upkeep of the building.</p>
Objective 2: Increase activities for young people.	It is extremely important that the Mothers and Toddler group and the Brownies, who have recently

	<p>formed as a group, have the use of a building in the local community which will provide them with a safe environment and facilities to enable them to develop and expand.</p> <p>The local Pre-School, which is located in an adjacent building, makes use of the hall's facilities when more room is required for certain activities.</p>
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Q2.5 Please outline how the application will benefit the specific CEF area and why there is a need for your proposal? (500 word limit)

The village hall in Cliffe has been providing a much needed facility to the local community for some considerable length of time. Over the years many local groups and organisations have made use of the village hall on a regular basis and indeed there is currently a great demand by the local community for the use of its facilities. Both young and old enjoy the benefits of the facilities provided.

Being a non-profit making Registered Charity, the management committee of the village institute relies on income from the regular hire of the hall together with fundraising events to maintain the fabric and upkeep of the building. Daily running costs are met from this income but when a larger expense is incurred, invariably assistance is sought from outside funding.

We are faced with the need to replace the lower level of the flat roof above the kitchen and storeroom extension, a necessity to ensure the ongoing availability of the hall to the local community.

It is for the benefit of the local community that we are applying to Eastern CEF for grant assistance towards the cost of the roof repairs. Funding in the amount of £1000 has already been secured from the County Councillor Locality Budgets and if this further £1000 is approved by CEF, the shortfall in total cost of repairs (57%) will be met from Cliffe Village Institute funds.

Q2.6 How much funding are you requesting?

Please provide a breakdown of the different cost elements associated with your application:

Cost Element	Cost (£)
Seeking a grant of £1000 towards roof repairs	
Replacement of lower level flat roof	3900.00

VAT	780.00
Total Cost	4680.00

Q2.7 Is the total cost of the application more than the amount you are requesting?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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If yes, where will you get the other funding from and has this been secured?

An application for funding of £1000 has been submitted to Councillor Mike Jordan under his Locality Budgets scheme and this has been awarded. Any residual shortfall will be met from Cliffe Village Institute funds.

Agenda Item 11

Community Development Plan 2018

(Updated July 2018)

Overarching Priorities

- 1 Highlight and act upon local issues
- 2 Support our villages to provide a vibrant range of activities
- 3 Encourage involvement and volunteering in our community
4. Address transport issues
5. Encourage information sharing between communities, activities and organisations
6. Address issues of loneliness and isolation
7. Increase activities for young people



Engage more people within the Eastern CEF Area			
Partnership Board Lead			
Action to take	Impact and Progress	Lead	Deadlines
Promote CEF to Parish Councils and Community Groups – mission / brand / identity	Increase participation to help spread the word	CEF	
	New subcommittee / task force created aimed to take the plan forward.	Cllr Casling	First meeting Sep 15
CEF Public Forums	The theme of the meeting had been 'Eye to Eye' – maintaining good eye health and the Forum had received a presentation from Emily Havercroft from Selby District Vision. Board members agreed that the presentation had been excellent and had raised awareness about eye healthcare.	CHN / EH	November 16
	The forum meeting held in March 2017 focussed on two funding opportunities for community groups. Publicity was widely circulated and over 30 organisations were represented at the event, with a large number intending to now make an application for funding.	CHN	March 17
	Successful CEF event regarding promotion and the use of social media June 18	CHN/BP	June 18
	July 18 – new CEF logos have been adopted, regular updates to SDC for promotion are being submitted to local press outlets. Work is taking place on plaques for projects funded by the CEFs.		Summer 18
Three Hagges Wood Meadow	CEF funding of £5,000 awarded to create a new website for the Hagge Woods Trust. A new website will make the management of the information on the website more efficient, provide the charity with a clear online identity and bring all the elements of the organisations work under one website. Creating a more user-friendly website will reach a wider target audience and provide useful information for visitors.	RFA	2017

	<p>Current Position June 2017: Meetings held with our chosen web design company have been held and discussion of our needs to be taken forward;</p> <p>Designer has produced an outline of the format, colour scheme and plan of our navigation for the website; Staff are currently engaged in drafting/revising the copy for their areas of expertise for the new website, e.g. Education pages with Tango Fawcett our Education Officer. We anticipate having considerably more time to devote to the website after Discovery Day (1 July).</p> <p>Progress: Progress has been slower than we anticipated due to a combination of circumstances, including staff changes and the charity's Board of Trustees decision to press ahead with a proposed name change.</p> <p>The change of name will require a new logo design and we do not want to waste funds by going too far forward with the web design prior to this being finalised. Ascertaining that our focus has altered from the original 'raising tomorrow's ancient woodland' we set out within 2013 to 'the wood-meadow project'. We have not altered our habitat creation scheme, but rather the interpretation and expression of our activities. Given the time-frame (ancient woodland not a quick fix) and the fact that currently the wood-meadow identity is gaining momentum in the broader environmental world having had the '<i>Wood-Meadows and Wood-Pastures Conference</i>' in Sheffield (May 22-23 2017) and now a BBC Wildlife article is being written, we are developing our identity and logo etc. as 'The Wood-Meadow Project'. This impacts considerably on the image of the Trust and how we convey it, a factor central to the ambitions of our website.</p>		
	Work is progressing well with the development of the website. Follow up meeting with the CEF Development Officer took place in September 17.	CHN	Early 2018
Cawood Heritage	Funding Awarded to develop a programme of Heritage events across the next 12 months. It was agreed that next CEF event be held in Cawood including a tour of the Heritage features of the village.	CHN / MB	
	June 17 – flyer produced for the CEF event and promoting the programme of activities. 2,000 copies printed with Cawood Heritage distributing to households in Cawood.	CHN / MB	July 17

	July 17 – CEF event took place at Cawood to showcase the work of the organisation. Copies of the flyer and information regarding the programme continues to be circulated and the events are taking place as promoted.	MB	Throughout 2017 and 2018
	Feb 18 – catch up with Margaret, programme of events for 2018 now being developed.	MB	2018
	<p>May 18 – new series of events agreed;</p> <p>Wednesday 23rd May 7.30 pm Fish farming and Core Sampling Results on Garth with Dr Richter in Cawood school</p> <p>Wednesday 13th June 7.30pm Introduction to the Iron Age in Yorkshire with Dr Jon Kenny in Cawood school</p> <p>Thursday 14th June 7 pm Guided tour of village with Snaith History group meet at the church. All welcome to join us</p> <p>Saturday 21st July 1-4pm North Yorkshire Vernacular Society to “Talk and Walk” around Cawood looking at the architecture of the buildings. Meet in the Old Boys School</p> <p>Beginning of August Field walking and possible resistivity surveying weather permitting and crop harvested Cawood Common (last minute arrangements)</p> <p>During the week of 26th Sept -6th Oct Visit North Duffield dig to look at Iron Age/ Romano British settlement</p> <p>Saturday 6th October 2pm AGM and update on bricks research in Cawood school with Paul Wainwright and Margaret Brearley</p> <p>Saturday 10th November 2pm WW1 end of war commemoration, display and service with afternoon tea in Cawood Church</p>	MB	2018

Address Transport Issues			
Partnership Board Lead	Cllr Ian Reynolds		
Action to take	Impact and Progress	Lead	Deadlines
Improve transport links for targeting isolated (vulnerable) people.			
Public Forum to focus on Transport	Speakers invited – flyer produced and distributed.	AVS / Janine	Nov 2015

Explore potential to purchase a vehicle for the area.	Access to transport for local residents, groups and organisations.	Partnership Action SEV, AVS, Regen Centre	2015
	Hemingbrough have now had 2 public meetings to discuss transport issues.	Bob	
Cawood Transport issue	For the time being wait to see what proposals are taking place. There may be a need for the CEF to take on a campaigning role regarding the outcome.	Mike Cowling?	
Community Transport development	AVS, Age UK and Tadcaster Community Transport to meet to discuss ways to expand their service – also to consider how the CEF may assist with implementation.	Linda	April 16
	NYCC have recruited a new role to promote Community Transport Schemes. AVS is reviewing the strategic development of their Community Transport Service.	Kevin	Summer 2016
	AVS have developed a campaign to raise awareness of Community Transport and to promote the volunteering opportunities available. Flyers covering both topics have been designed and printed, and are available.	Kevin	April 2017 onwards
	Oct 17 – discussion took place at the CEF forum meeting in September regarding issues with transport and getting people to our villages. Agreed to prepare a proposal for the CEF Partnership Board to consider that would pay for Community Transport for a year to link up the different community activities. This trial would be a practical way to see what need there is and to plan for its ongoing financial sustainability.	CHN / GL	Autumn 2017
	Meeting scheduled for the 2 nd November. Prices for Community Transport have been received.	CHN / GL	Nov 2017
	Consultation on the future of Community Transport has been commissioned by Selby District AVS. Over 150 stakeholders have participated, online survey, focus groups and research of similar schemes. Report completed March 2018 with a series of recommendations to develop the service further.	CHN/BB	March 2018
	July 18 – recommendations being implemented with new publicity prepared, new drivers handbook and a training programme for all drivers to become Community Ambassadors.	CHN	2018

Encourage information sharing between communities, activities and organisations			
Partnership Board Lead	Bob Proctor		
Action to take	Impact and Progress	Lead	Deadlines
Create information page on CEF website.	Greater sharing of what is happening for the general public.	CEF	

Enable individuals to access opportunities which are / maybe already available SDC – using NYCC new website.	Linking together key community organisations – Consortium website and Selby Advice. Chris HN and Bob met Oct 15 to discuss the newsletter idea. Bob has collected all contact details for Eastern CEF Parish Councils. First draft to be developed for meeting on 24 th Nov. Newsletter circulated	Bob Bob	24/11/15 Feb 16
Development of Selby District database capturing all activities.	To date 256 organisations / activities listed and 90 venues	AVS	
Community Activist Initiative	Development of new training programme and support provided by Selby District AVS, funded by SDC. First course commenced March 2018, second course taking place in June 2018. 24 people have taken part developing practical skills to develop their ideas / organisations further.	CHN	2018

Abolish Loneliness			
Partnership Board Lead	Brian Keen		
Action to take	Impact and Progress	Lead	Deadlines
Focus of March Public Forum	Overview of current activities taking place and gaps identified. Further actions to develop from this.	Brian	March 15
Social Prescribing service launched linking vulnerable people with Community Activities and services.	Reduce loneliness and isolation. July 16 – over 270 patients have now been seen. Impact follow ups demonstrate a huge impact on reducing isolation, increasing community involvement and quality of life. Funding extended until Sep 16, currently trying to get continuation funding.	AVS	May 15 onwards
	Funding secured through Selby Hands of Hope, opening up referrals to other organisations as well as GPs.	AVS	March 17 onwards
	Additional funding being secured. Home visits continue and meetings being held with Public Health to explore future development.	AVS	2018
Over 50s Forum development	AVS has been commissioned to work with the Over 50s forum to develop the services it provides. A partnership has been formed with Age UK, Selby District Vision and the Yorkshire Energy Doctor to oversee the development work. An older people's festival is being planned.	CHN CHN / Bob	June 16 – May 17 Autumn 16
	Over 50s Festival took place on 30 th Sep 2016, an additional 50 people have signed up to join the Forum mailing list.		
	New programme of activity created for the whole of 2017. Information circulated.	AVS	2017
Riccall Village Institute	Meeting held with members of the Committee and the Parish Council to discuss the needs of residents, October 2017. Proposal developed to prepare a room at the Institute as a Community space. Plan to hold a CEF Public Forum at the venue to act as a consultation exercise.	CHN / Brian	Discuss at PB meeting Oct 17

	Agreed to hold event in January, negotiated promotional flyer to be delivered to all residents and booked venue. Event held with good turnout and a number of positive suggestions made to be implemented.	CHN	Jan 2018
	July 18 – Community Library has been established and is working well. A thank you event was held in June 18.		

Increase activities for Younger People / impact on Anti Social Behaviour			
Partnership Board Lead	Lesley Senior		
Action to take	Impact and Progress	Lead	Deadlines
Develop Youth activities in Barlby	CHN to arrange a meeting including NY Youth, Beeable and Town Council. Invite email gone out, meeting arranged. Tie into a Youth Council, tie in with Action for Youth – Charlie Brewer.	CHN	Done
	Barlby CP school is £25 per hour, probably too steep for us. Contact is Steve Campell at GSM on 07769217249. The Methodist at Osgodby is only free on Monday or Fridays evenings. £30 per session. April Monday and Friday dates are all free for a meeting. Helen Hall 705498 deals with the booking. Sue Pegg the vicar 702223, she is very interested in Barlby and Hemingbrough having groups. The contact for Hemingbrough is Pam Dorsey 630489		
	Further discussions with Di regarding how a group could progress held.	CHN	Sep 16
Develop Youth activities in Escrick	Numerous meetings have been held with progress agreed with Bee Able, North Yorkshire Youth and Stronger Communities. Worker has been employed, policies developed and promotional poster produced. 2 youth clubs to commence.	Lesley	March 2016
	50 young people attended the first evening, volunteers also trained and in place.		
	2 youth groups continuing to be well attended, meeting held to explore additional activities to be offered.	LC/CHN	Sep 16
Develop Youth activities in Kelfield	Meeting held with Gill, consultation with parents took place in Jan 2016. Agreed a survey needs to take place with parents and young people in the village.	CHN	Feb / March 16
	Summer 17 – community consultation taken place. 64 households participated, 26 potential volunteers come forward to assist with developing activities. Current investigation on potential land to develop space for children.	GL / CHN	Ongoing 2017

Increase services for Parents	<p>NYCC have funded a two year partnership between AVS, BeeAble and Ryedale Special Families to develop new services for parents across Selby District.</p> <p>The Parent Power Project (PPP) has been created with its own Steering Group.</p> <p>Consultation events and a conference is taking place to discuss with parents their needs.</p>	CHN / Lesley	April 16 – March 18
	<p>Consultation conference held in July 2016 to discuss the needs of Parents. Logo developed for PPP, leaflet being produced, regular weekly Coffee Morning and support group for parents at Brayton Community Centre every Friday morning.</p>		
	<p>New website developed. Programme of activities for families in place. Over 80 parents now engaged with the new service. Work now commencing on establishing the project as its own legal entity</p>	AVS / BeeAble	Summer 17
	<p>June 17 - Nearly 100 parents now engaged with the service. Website in place. Programme of free events in place throughout 2017 / 18.</p>		
	<p>June 17 – Beeable asked to prepare a proposal to run a series of activities for young people across a year.</p>	LS	Autumn 17
	<p>March 18 – proposal has been prepared</p>	LS	March 18
	<p>Events for the Summer holidays have been prepared as follows;</p> <p>Friday 27th July. North Duffield (sports hall). Outside area so York City Knights as extra activity.</p> <p>Friday 3rd August. Riccall Village Institute. No outside space, all indoor activities including lots of craft, new age kurling, computer games.</p> <p>Friday 10th August. Kelfield Village Hall. No outside space, so all indoor activities as above plus we have been given permission to use the village halls bowling ally and table tennis equipment.</p> <p>Friday 17th and 24th August Thorganby or Methodist Church (Osgodby) not sure which way round as both need confirming. But both have outside areas so York City Knights will be attending one of the sessions.</p> <p>Friday 31st August. Hemingbrough church hall. No outside area, so this will be end of summer party which will include a Magic Show.</p>	LS	Summer 18

Support our villages to provide a vibrant range of activities			
Partnership Board Lead	Bob Proctor		
Action to take	Impact and Progress	Lead	Deadlines
Support the Development of the Hall For Hemingbrough CIC	CIC created	Bob	
	Community event held to recruit Directors	Bob / CHN	
	Work has commenced on marketing, funding and communication strategies.	Bob / Directors	
	Community consultation commenced with bespoke online and paper-based survey	CHN	
	Attendance at community events to promote the consultation. July 16 – over 500 surveys have been completed.	Bob	
	Draft design prepared following consultation	Bob	Dec 16
	Funding secured through Stronger Communities to proceed work with securing land in the Hemingbrough area.	Bob	2017
Host a Funding event to galvanise ideas and activities for the Eastern CEF area, which the PB can consider funding	Flyer produced and circulated with groups able to book an appointment to discuss their idea. All ideas will be written up for the PB to consider options of support that can be incorporated into the CDP	CHN	July 16
	12 organisations attending meeting to discuss their ideas. Two met the criteria for a funding grant, one just seeking to update the CEF with their progress, the other 9 were asked to consider putting in a project application form.	CHN	July 16
	Summary of potential projects shared with PB members.	CHN	July 16
	All organisations contacted with offer of assistance in preparing a project proposal. Meetings held with most organisations. All groups given a deadline of the 12 th October to complete their proposal for consideration at the next PB meeting.	CHN / PB	Oct 16
Kelfield Village Institute	The CEF agreed to fund a project that will improve the facilities of Kelfield Village Institute. The project will deliver an accessible, comfortable, warm and safe building for hire, at an affordable rent, in a village with no other readily accessible public buildings.		
Ryther Village Hall	£850 awarded to purchase replacement ceiling lights. It was proposed to replace the lights with LED lights that would be more energy efficient and reduce the running costs.		2017
Riccall Village Institute	Application for £6,348 agreed, to carry out building improvements, including installation of a new ceiling, LED lights, and a new kitchen. The works will greatly improve the appearance of the building, making it more appealing to groups and individuals to hire for a variety of events, which would bring in more revenue to continue the everyday running and up keep.		2017
	Ceiling and lighting works has been done and looks great.		

Riccall and District Resilience Plan	£7,500 was awarded to purchase equipment that could be used by the community in the event of an emergency incident. Items that will be purchased included: a generator, emergency lighting, medical supplies, defibrillators and a trailer.	KD	2017
	Coordinator taken part in the Community Activists initiative to assist with planning and promotion.	KD	2018
Magnetic Arts	Series of Drawing, Painting and Felt Making for Adults Taster Sessions Saturday 14 th July 1.00 – 3.30pm at Riccall Regen Centre Saturday 21 st July 1.15 – 4.00pm at Barlby Library Saturday 28 th July 1.15 – 4.00pm at Barlby Library Thursday 16 th August 6.00 – 8.30pm at Riccall Regen Centre Saturday 18 th August 1.00 – 3.30pm at Escrick Village Hall Saturday 25 th August 1.00 – 3.30pm at Escrick Village Hall A flyer has been produced.		2018

Chris Hailey-Norris
Eastern CEF Development Officer
July 2018

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Agenda Item 12

Eastern CEF Annual Impact Report 2017 -18



Chair's Foreword



I am delighted to have been appointed Chair of the Eastern Area CEF and will strive to fulfil this role with professionalism and a commitment to the Community.

I wish to see this group become more pro-active in area and, to that end, would want members to become more involved in the projects we support with funding.

Many groups come to us with projects which need our support, not only financial support but also to draw on the experience of the CEF members. I believe that site visits to relevant projects would be beneficial to all concerned. The Partnership Board has a wealth of talent and, by definition of you being here, can help and assist applicants in achieving their aims effectively.

In terms of CEF Forums, I want to ensure that we engage relevant speakers who will benefit community groups in practical ways. I am aware that groups just starting out often have a need for straight and simple advice on how to progress, the pitfalls to avoid and their legal and social responsibilities. In some cases it may be that efforts are being duplicated and there may be merits in joining or amalgamating with other similar groups to achieve economies of scale and "Synergy".

I am certain we can continue to improve and strengthen our activities in the community.

Bob Procter – Chair Eastern CEF Partnership Board

Introduction

Community Engagement Forums are a collaboration between a range of partners including the District Council, County Council, Town council, Parish Councils, Police, Fire and Rescue Service, local businesses and community groups along with individual residents.

The Eastern Area CEF commenced in April 2010 and covers a large rural area including the following parishes: Barlby, Biggin, Cawood, Cliffe, Escrick, Hemingbrough, Kelfield, Lund, North Duffield, Osgodby, Riccall, Ryther, Skipwith, South Duffield, Stillingfleet, Thorganby and Wistow

Partnership Board Work

Our Community Development Plan focuses on the following overarching priorities;

- Highlight and act upon local issues
- Support our villages to provide a vibrant range of activities
- Encourage involvement and volunteering in our community
- Address transport issues
- Encourage information sharing between communities, activities and organisations
- Address issues of loneliness and isolation
- Increase activities for young people

Grants Awarded Total for 2017/18 £17,726.40

North Duffield and Skipwith Playing Field Association

£1,811.40 towards a project to install flood lighting and a CCTV system at the North Duffield playing fields.

Selby Tiger Sharks Swimming Club

The application was for £1,660 to cover the costs of various lifeguard and coaching courses, which would enable the swimming club to extend its provision.

I would like to thank you for giving us the ability to do this and I believe it will really enhance our swimmers prospects in the future.

1st Cliffe Brownies

£1,560 to provide set up costs for the first year of the new Brownie unit. Monies contributed toward rent, insurance and activities.

We have been delighted that we have recruited more members than initially anticipated

Hemingbrough Bowls Club

£5,933 to allow provision to support individuals with difficulties to participate in bowls. The project would help to decrease isolation in the area.

Hemingbrough Hagg Lane Green Conservation Group

£450 for the provision of rustic seating for the Pond 2 Area. The conservation area was used on a daily basis by a variety of people within the community.

Parish of Hemingbrough Historical/Heritage Society

£480 for the transportation of mulch to the site of the Oldways Memorial Woodland Footpath, where it would be spread evenly across the footpath by volunteers.

Our project was to reinvigorate the already established woodland footpath, thus allowing the community to walk unhindered by the mud created owing to its popularity.

Our mulch donor will continue to keep the area supplied with mulch now and this will mean that in the future we can transport small amounts ourselves to patch any deterioration on the footpath, with additional volunteers coming forward as part of this activity.

PlayStillingfleet

£1,557 for the provision of a village defibrillator and associated training in Stillingfleet.

Magnetic Arts

£1,000 to fund six art taster sessions in three villages within the Eastern CEF Area which will help to address social isolation and loneliness, ensuring that art sessions were accessible to all.

Bee-Able CIC

£3,275 for the provision of school holiday activities for children in the Eastern CEF Area.

Impact

Hagge Woods Trust Project

We are very pleased with the new website and very grateful to the Eastern CEF for the opportunity to have this work done. The new website is providing a springboard for our activities in 2018, giving the charity a fresh approach and hopefully a fresh appeal to the local population. It will now be easy for any family or group to access spotter sheets and guides to give fuller enjoyment of their visit to the wood-meadow and this in turn will hopefully make the charity more appealing in terms of recruiting 'Friends' and supporters to help continue our work.

Kelfield Village Institute

The completion of this Kitchen and store project has appeared to engaged with more community members than before with the evidence in the number of new committee members coming forward to offer their services.

By widening and increasing the scope of the building different activities are being introduced. The idea of the family Pizza night came entirely from one business person seeing the potential of the building and the new facilities available in the kitchen.

"Thank you so much again for all your help it means so much and lovely that there is so much community spirit. It means so much as it's not something I have experienced before and love it."

North Duffield Village Players Community Stage Extension

The main outcome of this project has been to enhance the North Duffield Village Hall with an extra 4m x 2m extension to complement the existing staging. This improved staging is now readily available for the whole community.

The grant has allowed the continuation of performances including local people to participate in drama, music and also voluntary activities such as stage management, scenery and props making.

Riccall & District Resilience Plan

CEF funding has enabled us to purchase the necessary equipment, produce information leaflets, recruit volunteers, and carry out ongoing training. This work is bringing the community together, creating new connections ready to address any challenges as they occur.

Riccall Village Institute

Having the new ceiling and lighting installed has enhanced the whole building. The main room looks brighter, cleaner, warmer and bigger. We are not losing heat through holes in the ceiling, lighting is now LED – hence we hope this will reduce the energy cost for running the building in the long run.

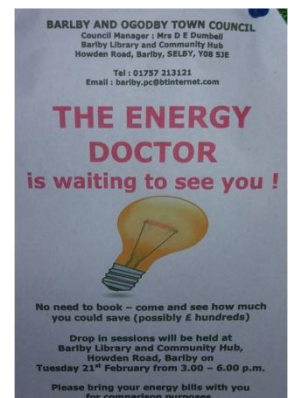
Now the room looks better we have had an increase in bookings – this enables us to keep prices reasonable and maintain a high standard. We are now trying to promote the benefits for daytime use of the building.

Selby Swans gymnastic Academy

CEF funding has helped us to fund more coaching hours a week to help us progress. We have added another day a week to our current day, enabling us to add another 65 children to our current 110 children.

Yorkshire Energy Doctor CIC

Energy Roadshows - the aim was to help people in the Eastern CEF area to save money on their energy bills and, by doing so, be better able to afford their heating costs and be warmer in their homes.



*Working with Parish Councils and other local organisations we have achieved our objective in delivering advice to households across all 16 villages. In total we have reached 227 residents and saved households **£12,311** by:*

Action	Saving
Switching tariff	£7,167
Warm Home Discount applications	£1,540
Water bills	£1,205
Debt write-off (energy & water)	£2,399

Cawood Castle Garth Group received funding to develop a series of informative history events which has led to an increased number of participants, new volunteers and further discoveries regarding the rich heritage of the village.

North Duffield and Skipworth Playing Field association received funding for sports flood lighting and CCTV system, This has had a positive impact with no further vandalism or antisocial behaviour since it was installed. This has led to increased confidence in using the area after dusk.

Ryther Village Hall replace ceiling lights – reducing running costs making the hall more sustainable. The improved environment has led to an increase in the numbers of volunteers and community activities taking place.

The Bruff Club received funding to support the provision of an out of school childcare facility in Hemingbrough. There has been increased usage enabling ongoing viability of this much needed service.

Selby District Vision

Our schools project has been a wonderful project for SDV and a great way to reach children and their families through the delivery of 10 primary school sessions. Covering visual awareness, eye health and the prevention message, highlighting how to reduce the risk of unnecessary blindness.

Across our 10 interactive sessions we have delivered workshops to 266 children, ranging from reception age to year 5’s. We also led an assembly at the first school we delivered to, reaching a further 72 children.

A carousel style workshop gave children a first-hand experience of what it might be like to be visually impaired. Practical exploration through challenges and activities, whilst blindfolded or using simulation spectacles, gave the children opportunities to learn about and explore the world of a visually impaired person. Group discussion and support within sessions also allowed time for educational information and questions.

“I liked making a playdough model with the blindfold on, but it was very hard and I had to feel the shapes instead of look at them” Craig age 5



“It has been a pleasure to have you at the school, delivering such a worthwhile opportunity for our children. Thank you.”
Headteacher, North Duffield School

“The children have been so engaged and your interactive session really inspired them and got us all thinking.”
Reception Class Teacher, Riccall School

This project has been extremely successful, and we plan to go on to use it to inform our future work. We have been liaising closely with the Selby District Disability Forum, who are currently running a pilot project to deliver ‘Disability Awareness Sessions’ in schools.

We have shared our learning and experiences from this Eastern CEF project and plan to work together to help them maximise the potential of their pilot and provide local disability awareness opportunities throughout the Selby District, incorporating visual awareness and the sight loss prevention message.

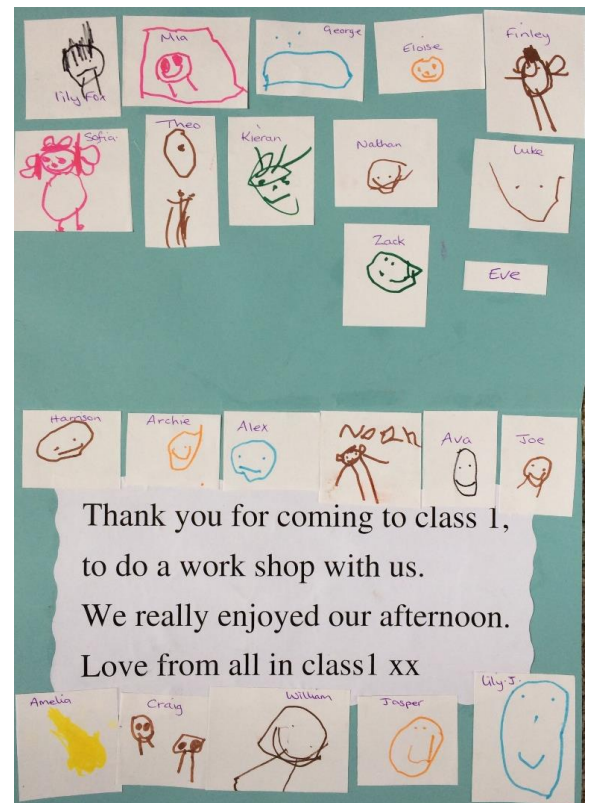
Escrick & Deighton Social Club

Replacing the dated existing kitchen with new modernised appliances in order to increase capacity and adhere to catering standards, in the hope of creating further opportunities to create funds for further community investment.

We are now in a position to begin planning and organising scheduled events for the community now that the renovations are complete. This will be greatly supported by the funds that we envisage will be raised from the additional use of the catering facilities.

The Club continues to be a venue for the successful Escrick Tea Shop. With the improved facilities, the ease of which they can provide a quality weekly event for those that are less capable of travelling outside of the village and is seen as a place of congregation and is open to all ages. Therefore, continuing to address our objective of helping those who are isolated in the surrounding area and is seen as a community hub.

Since the development of the kitchen refurbishment we have created a greater volunteer base which will allow us to extend our current events and thus generating further interest in the Club itself. There has been a positive spirit within the local community of the Club continuing to a venue for socialising within the village that is family orientated and priced more affordably than other alternatives.



Public Forums

During the year 4 public meetings have been held providing the opportunities for local residents to find out more about local initiatives. At each forum we have a “Market Place” area with stalls staffed by North Yorkshire Police, Highways, Selby District Council and Community organisations. This provides a wonderful opportunity for residents to discuss the issues that affect them with the appropriate organisation.

Heritage Event July 2017

This was an exciting outdoor tour of the history of Cawood including the Castle and the Garth.

It also included information about their range of projects, what has been learnt and future events.

Community Developments In Escrick September 2017

This event highlighted the support received through the Eastern CEF and Selby District AVS that had brought local residents together to create a weekly Tea Shop.

We also heard about the developments of the Escrick and Deighton Club, who were redeveloping their kitchen with CEF funding.

Members of St Helens Church discussed their work securing Heritage Lottery funding and what impact this will have on improving access and celebrating the wealth of history within the building.

Developing Riccall Village Institute January 2018

This was an interactive workshop with local residents to explore ideas for the ongoing development of the community building.

Over 40 residents attended the event and shared their thoughts and opinions – many of which are being incorporated into new projects, funding applications and activities.

Work has included setting up a community library including a children's area.

The following people make up the Partnership Board for the Eastern CEF:

- Cllr Liz Casling, Cllr John Cattanach, Cllr Jim Deans, Cllr Ian Reynolds, (Selby District Council)
- Cllr Brian Marshall, Cllr Andrew Lee, (North Yorkshire County Council)
- Cllr Karl Arthur, Cllr Steph Duckett, Cllr Mike Jordan Cllr Richard Musgrave (Selby District Council and North Yorkshire County Council)
- Howard Adamson, John Cook, Mike Cowling, Brian Keen, Gillian Little, Bob Procter, Lesley Senior, Kate Urwin (Co-opted Members)

The poster features a red header with the text 'Eastern Community Engagement Forum'. Below this, the word 'Opportunities' is written in a large, stylized, pink font, followed by 'Riccall Village Institute' in a smaller, pink font. A photograph of a brick building is shown in the background. A green circular badge on the right side of the building says 'Free Food and Refreshments'. A green box in the foreground contains the following text: '6.30pm Wednesday 31st January 2018', 'Riccall Village Institute, 12 Station Road, Riccall, YO19 6QJ', 'Also the opportunity to speak to your Councillors, staff from Selby District Council, North Yorkshire Highways, North Yorkshire Police, and other Community and Voluntary Organisations', 'We provide funding for community groups and organisations to find out more please visit - <http://www.selby.gov.uk/cefs/funding>', and 'Visit www.selby.gov.uk/eastern-area-cef Please contact the Democratic Services team for further information on 01757 292037 or DemocraticServices@selby.gov.uk'. At the bottom right, there is a logo for 'Eastern Area Community Engagement Forum Your Community'.

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Agenda Item 13

CEF Plaques – Options and Costings

1. Bracknell Engraving and Trophy Services www.trophiesandengraving.co.uk

- 8" x 6" - £28.45
- 10" x 8" - £36.45
- 12" x 9" - £51.45
- 13" x 10" - £64.45
- 15" x 13.5" - £74.45



2. EC Awards (x3 designs – white plaque with glass front, glass and wood backed, or circular wood) – www.ecawards.co.uk

a. White Plaque with Glass Front

- 18 x 23cm - £31.00
- 20 x 25cm - £45.00
- 23 x 31 - £50.25



b. Glass and Wood Backed

18 x 23cm - £31.00

20 x 25cm - £45.00

23 x 31 - £50.25



c. Circular Wooden Plaque

One size – 20 x 20cm - £44.50



3. From Trophy Store www.trophystore.co.uk

a. Glass Front White Wood Presentation Plaque

18 x 23cm - £17.99

20.5 x 25.5cm - £20.99

23 x 30.5cm - £26.99



b. Light Wood with Glass Plaque

18 x 23cm - £17.99

20.5 x 25.5cm - £20.99

23 x 30.5cm - £26.99



c. Dark Wood Glass Front Presentation Plaque

18 x 23cm - £17.99

20.5 x 25.5cm - £20.99

23 x 30.5cm - £26.99



End of Project Impact Report

Selby District Vision Eastern CEF

Grant Awarded: £2,312

Date Awarded: October 2016



Selby District Vision
Society for the Sight Impaired

Eye to Eye Campaign

Look After Your Eyes



Funded by The Eastern Community Engagement Forum

Project Details

Project Title / Description:

The Eye to Eye Campaign

School based educational workshop project, looking at eye health, sight loss prevention and visual awareness.

Contact Name: Emily Havercroft

Tel:

Organisation Details

Name: Selby District Vision

Address:

The Prospect Centre,
Prospect Way,
Selby.
YO8 8BD

Q1 In no more than 500 words please outline the key outcomes of your project.

Our schools project has been a wonderful project for SDV and a great way to reach children and their families through the delivery of 10 primary school sessions. Covering visual awareness, eye health and the prevention message, highlighting how to reduce the risk of unnecessary blindness.

Across our 10 interactive sessions we have delivered workshops to 266 children, ranging from reception age to year 5's. Each session was tailored to the needs to the school/class and provided hands-on workshops. We also led an assembly at the first school we delivered to, reaching a further 72 children.



A carousel style workshop gave children a first-hand experience of what it might be like to be visually impaired. Practical exploration through challenges and activities, whilst blindfolded or using simulation spectacles, gave the children opportunities to learn about and explore the world of a visually impaired person. Group discussion and support within sessions also allowed time for educational information and questions.

Every child took home with them an information leaflet, all about eye health and how to prevent the risk of unnecessary sight loss. This enabled us to continue the sight saving message on to family members and to promote the services of SDV. Along with the leaflet, every child was given a free gift – a stress-ball eyeball!!! These went down a treat and, on the back, had our logo, website address and said 'Look after your eyes'.



This project had a challenging start, with our biggest hurdle being to get schools to engage and book in a session. However, once we were able to do this, feedback from schools has been outstanding and the children responded brilliantly to this project.

“I liked making a playdough model with the blindfold on, but it was very hard and I had to feel the shapes instead of look at them” Craig age 5

“It has been a pleasure to have you at the school, delivering such a worthwhile opportunity for our children. Thank you.”

Headteacher, North Duffield School

In researching for this project, we had already spoken to a Primary School Head teacher and a teacher. They had both agreed this project could clearly support school's and their education of equality, diversity, developing skills and talents. That it would also provide development of important skills, like resilience, being resourceful and building relationships, as well as being a great way for the children to consider new areas of their own health and well-being.

This was all something we highlighted in our communication with schools, enabling us to identify tangible benefits to the school and placing our sessions at the heart of children's learning and the curriculum aims. Some of the schools were able to use the sessions to enhance topics they were already covering and maximise children's learning within this.

“The children have been so engaged and your interactive session really inspired them and got us all thinking.”

Reception Class Teacher, Riccall School

Q2 In no more than 500 words please demonstrate how the project has met the Community Development Plan objectives that were identified in the original application for funding.

Reduce isolation and loneliness and encourage information sharing between communities, activities and organisations

We know that visually impaired people face many issues daily through the lack of understanding and education of those around them. Also, through the loneliness and isolation which sight loss can so often bring. This project has supported those visually impaired individuals in the Eastern CEF by educating young people in how to approach, help and understand their disability. Children have been given the opportunity to ask questions directly to those living with sight loss, as well as experience what it would be like to have to live with no or poor vision.

Sharing information on visual impairment and how to protect your vision is something, as a blind charity, we see as our responsibility. 50% of sight loss in the UK is avoidable; educating and showing people how easily they can take steps to protect their vision is vital and has been hugely successful through this project. By providing an information leaflet to go home with each child, this sight loss prevention message really did continue beyond the school sessions and hopefully will have a positive and lasting impact on eye health within the Eastern CEF. Educating families and carers on the importance of looking after their vision.

Our information leaflet went home with every child:



Selby District Vision
Society for the Sight Impaired

Eye to Eye Campaign


Look After Your Eyes




Funded by The Eastern Community Engagement Forum

Selby District Vision is your local charity, supporting people with their vision





The Prospect Centre, Prospect Way, Selby. YO8 8BD
(Next to the large Home Bargains)
Monday, Tuesday, Thursday, Friday - 9.30am - 3.00pm
(Closed on Wednesday)

01757 709800
info@selbydistrictvision.co.uk  'Selby District Vision Official'
www.selbydistrictvision.co.uk



Registered Charity: 1149391



Some simple ways to look after your eyes:

-  From the age of 3 children should visit the Optician's regularly. Eye tests and glasses are absolutely free for children under the age of 16
-  Wear sunglasses or a hat, to shield and protect your eyes from the sunshine
-  Take plenty of breaks from using screens such as tablets, phones and televisions
-  Eat delicious foods which will feed your eyes with all the nutrients they need. Great examples are:
 - Green vegetables like broccoli, spinach and kale
 - Avocados and leafy lettuce
 - Carrots, celery and corn
 - Sweet potatoes and Tomatoes
 - Whole grains
 - Dried apricots
 - Blueberries and grapes
 - Lemons
 - Dill, oregano and parsley
 - Cod, salmon, tuna, mackerel and sardines

The freshest fruits and vegetables have the most antioxidants and nutrients, which are great for your eyes. Fresh fruit and vegetable juices are also an excellent way to boost your eye health.

-  A healthy lifestyle and plenty of fun activity can really help to keep your eyes at their best
-  If you hurt your eyes, make sure you talk to a doctor as soon as possible

**Your eyes are gifts, which you open every morning
Look after them, they look after you every day**

Support our villages to provide a vibrant range of activities

Every session we delivered was fun, interactive and educational, offering new experiences to the children and working in partnership with each school. By taking visually impaired volunteers with us, and guide dogs, children were given a variety of opportunities to learn about visual impairment, as well as their own eye health.

Many of the children we worked with engaged with the sessions throughout, asking questions and commenting on their own experiences of the hands-on challenges. Reflecting on their experiences and actively becoming involved in supporting one another too. It was wonderful to see them challenging themselves and feeding back on those things they had been surprised by or found most tricky.

Increase activities for young people and encourage involvement and volunteering in our community

This project has directly motivated young people to be aware of those with disabilities within their community. A great example of this is the feedback we have had from a visually impaired parent, whose child attends a local school in the Eastern CEF area.

She has commented on how differently children have been towards her since we have been in and delivered our session at the school. Saying that they are more aware of her and her guide dog, careful not to bump or barge her, no longer crowding the dog. That they ask her questions openly now and she feels respected and comfortable. This has had a hugely positive impact on her everyday life and given her more confidence when going in and out of the school with her son.

Q3 In no more than 250 words please give details of any additional benefits or objectives that the project has met that were not anticipated/ outlined in the original application for funding.

A hugely beneficial outcome of this project, was the input we have had from three fantastic visually impaired volunteers. With the workshops being so practical and hands on, we needed as many pairs of hands as possible, to assist the children throughout and be available to talk through each challenge with them. Being visually impaired themselves, they were also able to bring their own knowledge and experiences to each session, providing invaluable support and input.



Two of our visually impaired volunteers

Selby District Vision
Society for the Sight Impaired

Eye to Eye Campaign

Free, interactive and practical sessions

- Eye health information
- Hands-on exercises
- Practical visual awareness skills
- Meet and chat with a blind person
- Guide Dog experience
- Up to 30 children per 1 hour session
- Free gift for every child

Available for children in infant or junior classes

Contact details:
Emily Havercroft, Development Officer for Selby District Vision
emily@selbydistrictvision.co.uk / 01757 709800

EASTERN AREA COMMUNITY ENGAGEMENT FORUM
Funded by The Eastern Community Engagement Forum

This promotion sheet was sent out to all schools with a covering letter

Being able to offer a 'guide dog experience' was a huge bonus for this project and one we were only able to provide thanks to the support and generosity of our volunteers. The children found this fascinating and it gave the sessions another exciting element.

“Being a teaching assistant was my dream job and my sight loss brought an end to that. Being back in a school was something that terrified me. Educating children about disability has been fantastic and this project has really brought my confidence back, I’ve loved it.”

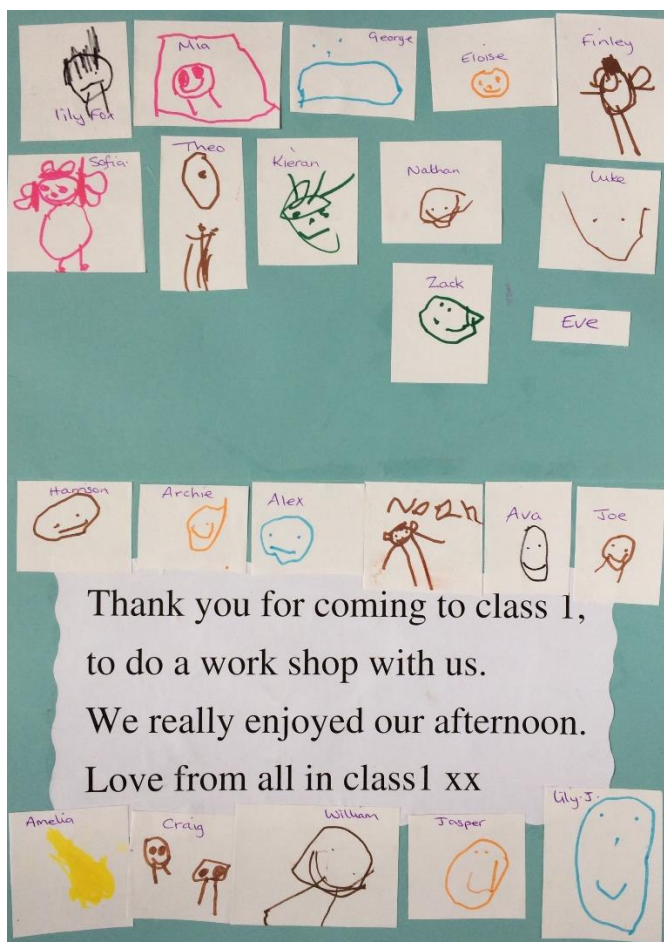
“The children were far more engaged than I had first expected them to be. Kids are hard work and it was a challenge! But, it was great seeing them interacting at each session and genuinely considering the impact of sight loss and asking meaningful questions.”

“I used to be a nursery nurse, but I’ve not been able to do that for a long time due to my sight loss. Following this project, I have been volunteering at my local pre-school which has been fantastic. Being in the schools has really improved my confidence.”

Some of the comments made by our visually impaired volunteers about the project. It was great to see how much they benefitted from being involved, as much as we had by having them as collaborators.

Any other comments on the project and its success:

This project has been extremely successful, and we plan to go on to use it to inform our future work. We have been liaising closely with the Selby District Disability Forum, who are currently running a pilot project to deliver 'Disability Awareness Sessions' in schools. We have shared our learning and experiences from this Eastern CEF project and plan to work together to help them maximise the potential of their pilot and provide local disability awareness opportunities throughout the Selby District, incorporating visual awareness and the sight loss prevention message.



A thank you card sent to us from North Duffield School, after delivering a session to their Reception Class.

End of project impact report

Grant Awarded: £5,000

Date Awarded: October 2016

Organisation Details

Name: Yorkshire Energy Doctor CIC

Address:

Postcode:

Project Details

Project Title / Description: Energy Doctor Roadshow

The provision of energy advice to Eastern CEF residents

Contact Name: Kate Urwin Tel:

IMPACT REPORT FOR PERIOD January 2017 TO April 2018

Q1 In no more than 500 words please outline the key outcomes of your project.

The aim of our project was to help residents in the Eastern CEF area to save money on their energy bills and, by doing so, be better able to afford their heating costs and be warmer in their homes. We also aimed to help deal with any questions or problems with energy bills that may be causing unnecessary stress and worry to residents. By working with Parish Councils and other local organisations, as well as by publicising support on local Facebook pages and in village newsletters, we have achieved our objective in delivering advice to households across the Eastern CEF area. We have run drop-in events at community venues (e.g. Barlby, North Duffield, Skipwith, Riccall), attended local coffee mornings (e.g. Hemingbrough, Osgodby, Riccall, Stillingfleet, Thorganby, Wistow, Kelfield), had a stand at Kelfield Village Fete and at other venues such as Escrick Tea Shop, and attended Parish Council meetings (e.g. Cliffe). We have helped Kelfield Village Institute to cut their annual electric bill by £250 and have taken referrals for a significant number of home visits to vulnerable residents in the area who have wanted one-to-one support.

In total we have reached 241 residents through this project and saved households £12,977 by:

Switching tariff or energy supplier = £7,833

Warm Home Discount applications = £1,540

Installing water meter or helping to access other help with water bills = £1,205

Debt write-off (energy & water) = £2,399

These are only the people we directly helped to take these actions, there may be other people who received advice at one of our events and then acted on it themselves.

Q2 In no more than 500 words please demonstrate how the project has met the Community Development Plan objectives that were identified in the original application for funding.

Our project aimed to meet the following Community Development Plan objectives:

- Encourage information sharing between communities, activities and organisations
- Abolish loneliness
- Support our villages to provide a vibrant range of activities

We contacted all Parish Councils to tell them about this project and attended a range of local groups and activities to make residents aware of our service and the benefits it can bring. We took the service to local residents rather than them having to come to us which made our advice accessible to everyone, irrespective of circumstances or whether people have transport. It also enabled us to reach residents who may not have ever thought about getting advice on their energy bills, who wouldn't have known what help was available, and/or who wouldn't have actively sought it out. There is a level of distrust around energy-related services so going into villages, talking to people, allowing them to put a face to a name and explaining exactly what the service is all about is vital to building relationships and ultimately to promoting uptake of the support. Many of the home visits we did were to elderly residents who live alone and who had worries about dealing with their energy bills, we were able to support people with getting the best deal on their energy and have reassured all that they can get back in touch again in the future if needed. Making connections with residents also enabled us to check if there is any other advice they required so, for example, we made a number of referrals to the Fire Service for smoke alarms and into the Ex Forces project for support for older veterans. We helped one community building with their energy costs and managing these is an important contribution towards ongoing sustainability of vital local venues.

Q3 In no more than 250 words please give details of any additional benefits or objectives that the project has met that were not anticipated/ outlined in the original application for funding.

Several people who we advised early in the project have since come back to us for additional advice and they have the confidence now to make sure they are getting the best deal on their energy on an ongoing annual basis. In addition to directly engaging residents, the project has helped us to promote our service locally and we have become better known as an organisation. As a result we continue to take word of mouth referrals that we can now pick up through some of our other funded projects so residents continue to benefit. Through community events we have also been able to signpost people to other projects so, for example, 5 local residents in the Eastern CEF area have benefited from support through the Ex Forces Support North Yorkshire project for older veterans. This has all been made possible by having this funding to get out into the villages to directly engage residents.

As an example of the support we gave to one resident:

A lady owed Yorkshire Water £1,542. She had got into difficulties due to changes to her benefits and challenges posed by mental health issues. We firstly applied to Yorkshire Water's Water Support scheme for households on a low income, this was backdated and reduced her debt by £649 and will also save her £147 every year going forward. We then applied to the Yorkshire Water Community Trust which provided her with a grant of £750 towards her water arrears and to Npower for the Warm Home Discount to get her £140 towards her electricity. Finally we helped her to change her electricity tariff which saved £105 per year. Total savings = £1,791.

Any other comments on the project and its success:

Before this project only around 11% of the residents we had supported in the Selby District were from the Eastern CEF area. This project has enabled us to address this by specifically targeting support within villages in this area and we are really pleased with the level of actual savings that we have been able to make for people.

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End of project impact report

Grant Awarded: £9,750

Date Awarded: April 2017

Organisation Details

Name: Escrick & Deighton Social Club

Address: Escrick & Deighton Social Club,
Main Street, Escrick, York

Postcode: YO19 6LQ

Project Details - Kitchen Refurbishment/Upgrade

Project Title / Description: Replacing the dated existing kitchen with new modernised appliances in order to increase capacity and adhere to catering standards, in the hope of creating further opportunities to create funds for further community investment.

Contact Name: Matt Taylor Tel:



IMPACT REPORT FOR PERIOD APRIL 2017 TO APRIL 2018

Q1 In no more than 500 words please outline the key outcomes of your project.

After the application was approved in April 2017, we have obtained a quote from Wards for the cost of both appliances and installation. Once this was complete, we had to find an appropriate time frame in which to carry out the renovations as the current kitchen was already booked for a series of events throughout the summer of 2017 and over the festive period, as bookings for this period had already been made. From previous experience, we found that the start of the year is a period that would less affect the functioning of the club and regular events. The Club is now in a position where the installation has now been complete with a new function menu that is currently being finalised and is due to be available to the community as of May.

Q2 In no more than 500 words please demonstrate how the project has met the Community Development Plan objectives that were identified in the original application for funding.



In terms of our objectives, we are now in a position to begin planning and organising scheduled events for the community now that the renovations are complete. This will be greatly supported by the funds that we envisage will be raised from the additional use of the catering facilities.

The Club continues to be a venue for the successful Escrick Tea Shop. With the improved facilities, the ease of which they can provide a quality weekly event for those that are less capable of travelling outside of the village and is seen as a place of congregation and is open to all ages. Therefore, continuing to address our objective of helping those who are isolated in the surrounding area and is seen as a community hub.

Whilst we no longer host an externally run youth club, we are hoping to create a series of family events particularly aimed at those of a younger age. This includes sports related events including those based around the up and coming Football World Cup.

Q3 In no more than 250 words please give details of any additional benefits or objectives that the project has met that were not anticipated/ outlined in the original application for funding.

Since the development of the kitchen refurbishment we have seen a greater interest within the local community in using our facilities and encouraging involvement in future events. This means that we have created a greater volunteer base which will allow us to extend our current events and thus generating further interest in the Club itself. There has been a positive spirit within the local community of the Club continuing to a venue for socialising within the village that is family



orientated and priced more affordably than other alternatives. We have spoken to those within the community about how funds that are generated through the new kitchen should be reinvested and continue maintaining the premises.

Any other comments on the project and its success:

We would like to thank the Selby Council for its ongoing support and these new facilities would not have been a reality without it. We would like to invite the council to see our improvements and experience how the money that they have invested has benefitted the community.



End of project impact report

Grant Awarded: £5,933

Date Awarded: October 2017

Organisation Details

Name: Hemingbrough Bowls Club

Address: _____

Postcode: _____

Project Details

Project Title / Description: Outdoor Bowling for All

Contact Name: ARTHUR FALL Tel: _____

IMPACT REPORT FOR PERIOD MARCH 2017 TO MAY 2018

Q1 In no more than 500 words please outline the key outcomes of your project.

Delay in starting ALTERATION TO GROUND WORKS FOR BOWLS FOR ALL. DUE TO VERY POOR WEATHER CONDITIONS. WORK STARTED ON GROUND WORKS 27TH APRIL 2018. SLOW START DUE TO POOR WEATHER & HEAVY RAIN MADE ACCESS TO SPORTS FIELD IMPOSSIBLE FOR HEAVY PLANT THAT WAS REQUIRED TO EXCAVATE FOOTINGS READY FOR CONCRETING. PROVISIONAL WORK WAS DONE BY OUR OWN CLUB MEMBERS I.E REMOVING OLD FLAGS ON WALKWAY INTO CLUB GROUNDS. ALSO DIGGING OUT SOME OF THE GROUND READY FOR THE CONTRACTOR TO EXCAVATE DEEPER FOR THE BIN CONCRETE. ALL GROUND WORKS NOW COMPLETED. OLD SLABS NOW REMOVED ALL REPLACED NOW WITH NON SLIP CONCRETE SURFACE.
WE ARE NOW ACTIVELY INVOLVED WITH PHASE 2. MARKING BOWLS FOR ALL.)

Enclosed Pictures Before and after

Q2 In no more than 500 words please demonstrate how the project has met the Community Development Plan objectives that were identified in the original application for funding.

WE ARE NOW ACTIVELY INVOLVED IN MARKING BOWLS FOR ALL. WE HAVE DISABILITY BOWLS ENGLAND TEL US ON OUR OPENING DAY OF THE PROJECT THEY WILL COME AND SUPPORT OUR CLUB WITH THEIR EXPERTISE WITH DISABILITY BOWLING. WE ARE CONTACTING ALL THE VILLAGE GROUPS I.E AGE UK. OVER 50 FORUM YOUNG GROUPS OF JUNIORS. WE HAVE HAD INTEREST BY LOCAL GROUPS AS TO WHAT WE ARE DOING.

IT IS ALL LOOKING VERY POSITIVE.

I MYSELF HAVE ATTENDED A BOWLS DEVELOPMENT ALLIANCE

(WORKING WITH DISABLED PEOPLE IN BOWLS MODULE)

AS I AM A LEVEL 2 BOWLS COACH WITH ENGLISH BOWLS COACHING SOCIETY AND DISABILITY BOWLS ENGLAND.

GIVES ME THE CONFIDENCE THAT WE AS A CLUB CAN BE SUCCESSFUL IN PROMOTING BOWLS FOR ALL IN OUR VILLAGE



Eastern Area
Community Engagement Forum

SELBY
DISTRICT COUNCIL

Q3 In no more than 250 words please give details of any additional benefits or objectives that the project has met that were not anticipated/ outlined in the original application for funding.

I did not expect the positive feed back so soon from the villagers. re our project BOWLS FOR ALL as we have not yet had our open day to launch. our BOWLS FOR ALL.
we have had 5 new Junior members join the BOWLS CLUB 2 FROM Hemingbrough 3 FROM CLIFF VILLAGE

Any other comments on the project and its success:

we as a club would like to thank Eastern community engagement forum.)
for your support in BOWLS FOR ALL) with out it. it would never have happened)
As it would have taken us years to raise the finances.

Hemingbrough BOWLS CLUB would like you to attend our open day
for BOWLS FOR ALL.

The date I would confirm later:

Thank you once again for all your support

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